

PRESENT

Councillors S. Bowles (Chairman, in the Chair)
Councillor A. Murray
Councillor C. Skeates
Councillor S. Dalton

Councillor C. Raine
Councillor C. Marsh
Councillor R. Hinton

IN ATTENDANCE – Clerk

ALSO ATTENDING –

1/18 ELECTION OF CHAIRMAN

Councillor C. Raine, seconded by Councillor C. Marsh, moved that Councillor S. Bowles be elected to the office of Chairman of the Council.

There were no other nominations.

AGREED unanimously to the election of S. Bowles as Chairman of the Council.

2/18 DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN

Councillor Bowles in the presence of the Council, signed the Declaration of Acceptance of Office of Chairman of the Council and the Declaration was witnessed by the Clerk.

3/18 ELECTION OF VICE CHAIRMAN

Councillor C. Raine, seconded by Councillor S. Dalton, moved that Councillor A. Shaw be elected to the office of Vice Chairman of the Council

There were no other nominations.

AGREED, unanimously, to the election of A. Shaw as Vice Chairman of the Council.

4/18 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies for absence were received from:-

Councillor Shaw
City Councillor Bowman

5/18 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

6/18 DECLARATIONS OF INTEREST

Councillors were invited to record their interests in the register.

RESOLVED to note there were no declarations of interest made.

7/18 MINUTES

7/18.1 MINUTE OF THE MEETING HELD ON 14TH MARCH 2018 WAS SUBMITTED.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 14th March 2018, confirmed as a true and accurate record after amending Min. 102/17 to read Skeates not Keates.

8/18 OUTSIDE BODIES - REPRESENTATION

There was submitted a report by the Clerk detailing the outside bodies to which the Council had been invited to appoint representatives.

RESOLVED that the following appointments be made:-

CARLISLE PARISH COUNCILS ASSOCIATION (CPCA)	Councillor S. Bowles Councillor C. Raine
HALTONLEAGATE MINING LIAISON COMMITTEE	Councillor C. Raine
BRAMPTON AND BEYOND	Councillor S. Bowles

9/18 STANDING ORDERS AND FINANCIAL REGULATIONS

2018 NALC model standing orders and the council's financial regulations were circulated prior to the meeting for review and adoption.

RESOLVED to adopt the new model standing orders following confirmation of items under rules of debate, meetings generally, extraordinary meetings, previous resolutions, proper officer and standing orders generally. The new standing orders will be uploaded to the website. Financial regulations were reviewed and no amendments required.

10/18 ASSETS

Members reviewed the assets held by the council.

RESOLVED that 2 noticeboards, the miners monument and 6 stone signs should be added to the register. The old lawnmowers and photocopier would be sold if possible or scrapped.

11/18 INSURANCE

The insurance quote from BHIB insurance for 2018/19 was submitted to the meeting.

11/18.1 RESOLVED to accept the quote in the sum of £1494.58. Hall contribution £962.78 after amending for £30,000.00 worth of contents insurance.

11/18.2 RESOLVED to note that the village hall would investigate its own separate insurance policy.

12/18 SUBSCRIPTIONS

Members reviewed the parish council's current subscriptions.

RESOLVED to:-

12/18.1 Renew the CALC subscription for 18/19 in the sum of £186.00, which was submitted to the meeting.

12/18.2 Renew the SLCC subscription, which is due later in the financial year, cost to be confirmed but approximately £18.00.

CB
11/7/18

13/18 POLICY REVIEW

The following core policies were circulated prior to the meeting and reviewed:-

- Complaints procedure – no amendments
- Publication scheme/Freedom of Information Policy – no amendments
- Media and Press Policy – no amendments
- Health and Safety Policy – no amendments
- Equality and Diversity Policy – no amendments
- Equal Opportunities Policy – no amendments
- Document Retention Policy – no amendments
- Fraud/corruption Detection & Prevention Policy – no amendments

RESOLVED to note the core policies and that no amendments were required. All policies will be uploaded to the website.

14/18 GENERAL DATA PROTECTION REGULATIONS (GDPR)

14/18.1 DATA PROTECTION OFFICER (DPO)

Members gave consideration to the appointment of a Data Protection Officer after receiving information from CALC that parish councils could have the Clerk acting as DPO and information from the Local Councils Advisory Service (LCAS) detailing the service they offer as DPO and cost.

RESOLVED to appoint the LCAS as DPO for 18/19 at a cost of £150.00 for the year which included a site visit. The following services would be covered in the agreement:-

- Inform and advise the Council and its employees about their obligations to comply with the GDPR and other data protection laws.
- Monitor compliance with the GDPR and other data protection laws, including managing internal data protection activities, advise on data protection impact assessments; advise staff on training and conduct internal audits and compliance checks
- Be the first point of contact for supervisory authorities and for individuals whose data is processed (employees, members of the public etc).
- Monitor ongoing compliance
- Provide up to date guidance including unlimited helpline calls and emails
- Help manage access requests or requests made under the other powers for individuals
- Report and manage breaches
- Visit at least annually to check compliance and IT security and provide a report on further compliance
- Provide It recommendations and identify solutions for data security

14/18.2 EMAIL CONSENT AND PRIVACY POLICIES

Members gave consideration to various policies introduced to comply with the new GDPR.

RESOLVED to approve and adopt the following policies:-

- Data Protection Policy
- Privacy Notice for Staff/Councillors/Role Holders
- General Privacy Notice
- Email Consent Log

14/18.3 GDPR UPDATE

The Clerk reported that there were still further policies to be drafted, reviewed and adopted by the parish council. These would be submitted to a future meeting in due course.

RESOLVED to note the report.

15/18 MEETING CALENDAR

A report advising of the scheduled meeting dates for 2018/19 was submitted to the meeting.

RESOLVED to note the report and agree the meeting dates.

16/18 PUBLIC PARTICIPATION

RESOLVED to note there were no members of the public present.

17/18 REPRESENTATIVES' REPORTS –

17/18.1 HALTONLEAGATE MINING LIAISON COMMITTEE

Councillor Raine reported on a meeting held in March where discussion took place regarding the community fund from the mine and that Northumbria County Council was trying to get the funding allocated to a separate account.

RESOLVED to note the report.

18/18 TOWN AND COUNTRY PLANNING - APPLICATIONS –

Applications for planning consent were considered.

RESOLVED to advise the appropriate Planning Authority of the Council's comments as follows:-

18/18.1 1 FARLAM HALL COTTAGES, HALLBANKGATE (18/0384) – Demolition of existing conservatory and erection of single storey extension to provide sitting room.

No observations.

18/18.2 NEW GARTH, HALLBANKGATE (18/0347 & 18/0348) – Erection of replacement porch, replacement of UPVC windows with timber (LBC).

No observations.

19/18 NOTIFICATION OF DECISIONS

A report on the decisions of the appropriate planning authority on applications on which the Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

20/18 FINANCIAL MATTERS

20/18.1 Bank Reconciliation to 14.04.18

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statements.

RESOLVED to receive and note the bank reconciliation and balance to 14th April 2018 of £2,779.47.

20/18.2 Approval of Expenditure

RESOLVED to authorise the following expenditure for payment:-

- £330.52 A. Riddell – net wage to 30.05.18
- £308.60 P Bell Services – grass cutting

20/18.3 s137 Spending

Consideration was given to s137 spending for the current and previous financial year.

RESOLVED to note that there was no spending under s137 for the year ending 31st March 2018 and there was no projected expenditure for spending under s137 in the current financial year.

CB
11/7/18

20/18.4 EXTERNAL AUDITOR ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2018 AND EXEMPTION CERTIFICATE-

20/18.4.1 To consider the approval of the Annual Governance Statement for year ending 31st March 2018.

RESOLVED to approve the Annual Governance Statement for year ending 31st March 2018.

20/18.4.2 To consider the approval of the Statement of Accounts for year ending 31st March 2018.

RESOLVED to approve the Statement of Accounts for year ending 31st March 2018.

20/18.4.3 To authorise the Chairman to sign Sections 1 and 2 of the Annual Return for year ending 31st March 2018.

RESOLVED to authorise the Chairman to sign Sections 1 and 2 of the Annual Return for year ending 31st March 2018.

20/18.4.4 To agree that Farlam Parish Council can certify itself as exempt from a limited assurance review and authorise the Chairman to sign the Certificate of Exemption to be submitted to the external auditor.

RESOLVED that the Parish Council can certify itself as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and to submit a Certificate of Exemption to the External Auditor having confirmed that gross income or gross expenditure did not exceed £25,000 in the year ending 31st March 2018.

21/18 PLAY AREA

Consideration was given to quotes received regarding repair work to the play area.

RESOLVED to accept the quote from Barron and Jamieson in the sum of £200.00. Councillor Hinton would organise the work to be carried out.

22/18 SILVER TOP QUARRY

Councillor Dalton reported on the poor state of the road at the quarry entrance and the damage to verges due to quarry vehicles passing on the local road network.

It was pointed out that Haltonleagate mining vehicles are not linked by CB and are therefore not able to warn each other when vehicles are approaching narrow areas on the roads. Silver Top Quarry vehicles are linked by CB.

RESOLVED that the Clerk would email highways and Haltonleagate Mine about the problems.

23/18 HALLBANKGATE FARM

RESOLVED to note that comments sent to Edwin Thompson regarding the proposed forestry development at Hallbankgate Farm using the expedited procedure were ratified.

24/18 CALC

The following correspondence from CALC was received and noted:-

24/18.1 CALC CIRCULARS – April and May 2018.

24/18.2 CUMBRIA COMMUNITY FOUNDATION – Email from S. Bagshaw

24/18.3 SNOW SURVEY – Email from S. Hutchinson

RESOLVED to note that members would reply individually and the Clerk would reply on behalf of the Parish Council.

24/18.4 UNAUTHORISED DEVELOPMENTS AND ENCAMPMENTS – Email from S. Bagshaw.

25/18 CORRESPONDENCE RECEIVED BY THE CLERK –

25.1 COMMUNITY RESILIENCE – Email from Hellen Aitken, ACT Development Officer.

RESOLVED that the Clerk would request some leaflets.

26/18 LITERATURE AVAILABLE FROM CLERK –

RESOLVED to note the following literature was available from the Clerk:-

26/18.1 LOCAL COUNCIL REVIEW – Spring 2018


26/18.2 NOTICE OF EXECUTIVE KEY DECISIONS – 1st May 2018

26/18.3 ROAD LINK - Annual Report 2017/18

27/18 AGENDA ITEMS FOR NEXT MEETING

RESOLVED to note that items for consideration should be submitted to the Clerk on or before 4th July 2018.

28/18 DATE OF NEXT MEETING - Wednesday 11th July 2018, Hallbankgate Village Hall, 7.30pm.


11/7/18

**MINUTE of the Meeting of FARLAM PARISH COUNCIL held in HALLBANKGATE VILLAGE HALL,
HALLBANKGATE on WEDNESDAY, 11th JULY, 2018 at 6.00 p.m**

PRESENT

Councillors S. Bowles (Chairman, in the Chair)
Councillor A. Murray
Councillor C. Skeates
Councillor A. Shaw

Councillor C. Raine
Councillor C. Marsh
Councillor R. Hinton

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor S. Bowman, Carlisle City Council
6 members of the public

29/18 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies for absence were received from - Councillor Dalton

30/18 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

31/18 DECLARATIONS OF INTEREST

Councillors were invited to record their interests in the register.

RESOLVED to note there were no declarations of interest made.

32/18 MINUTES

32/18.1 MINUTE OF THE MEETING HELD ON 16TH MAY 2018 WAS SUBMITTED.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 16th May 2018, confirmed as a true and accurate record.

33/18 GENERAL DATA PROTECTION REGULATIONS (GDPR) -

RESOLVED to note that members noted and approved the following documentation regarding GDPR:-

33/18.1 PERSONAL DATA BREACH POLICY – Procedures and policy for dealing with a personal data breach.

33/18.2 PERSONAL DATA ASSESSMENT – Information held by Farlam Parish Council

33/18.3 AWARENESS CHECKLIST FOR COUNCILLORS – Information to help members comply with GDPR (members in attendance signed a copy to be kept on file)

33/18.4 GDPR RISK ASSESSMENT – Risk assessment for Farlam Parish Council

34/18 PUBLIC PARTICIPATION

Several residents were in attendance to raise concerns at speeding vehicles in Hallbankgate, especially at the school and leaving the village at Crossgates. The public also raised concern at vehicles parking on the verge at Crossgates and in front of the play area sign, making it dangerous for young children playing in the area.

Further discussion took place between members and the residents in attendance regarding possible ways to slow vehicles down, that speeding taxis should be reported, responsibility for speeding in the area and the Speedwatch Group. Members pointed out that the parish council only had limited powers but would support the residents with their concerns.

RESOLVED to:-

34/18.1 note the concerns raised;

CS 7
12/9/18

- 34/18.2** arrange another police surgery at the Hub for the group to attend and raise concerns directly with the police;
- 34/18.3** contact highways about the concerns raised;
- 34/18.4** include information on joining the Speedwatch Group in the next newsletter; and
- 34/18.5** note that the group would apply for funding for signs to the Farlam Parish Trust.

35/18 REPRESENTATIVES' REPORTS

RESOLVED to note there were no representatives' report.

36/18 TOWN AND COUNTRY PLANNING - APPLICATIONS -

RESOLVED to note there were no applications for planning consent to be considered.

37/18 NOTIFICATION OF DECISIONS

A report on the decisions of the appropriate planning authority on applications on which the Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

38/18 FINANCIAL MATTERS

38/18.1 Bank Reconciliation to 14.06.18

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statements.

RESOLVED to receive and note the bank reconciliation and balance to 14th June 2018 of £7,070.55.

38/18.2 Approval of Expenditure

RESOLVED to authorise the following expenditure for payment:-

- £330.32 A. Riddell – net wage to 31.07.18
- £82.60 HMR&C – PAYE
- £35.00 A. Shaw – plants & compost
- £308.64 P Bell Services – grass cutting
- £50.00 J. Batey – internal audit

38/18.3 YEAR END ACCOUNTS TO MARCH 2018

The internal Auditor's report for the Accounts for the year ending March 2018 was submitted.

RESOLVED to note the report and that no issues had been raised.

39/18 TINDALE

RESOLVED to note a report by Councillor Hinton giving details of the proposed work by the RSPB to a culvert in the area which is ongoing and the City Council registration for contaminated land.

40/18 PLAY AREA

Councillor Hinton reported on the recent repairs at the play area and the subsequent vandalism to the wall mainly from older primary age children and those in years 7-8 which was resulting in the grass not being cut as large stones were littering the area.

RESOLVED to note the report and that Councillor Marsh would speak to the headmaster at the local school, the matter would also be brought up at a governors meeting. Councillor Bowles would put an article about the vandalism in the next newsletter.

CS
12/9/18

41/18 WORK BY LOCAL RESIDENTS

Councillor Shaw requested that the parish council should write to the local residents who had been maintaining the local flowerbeds and thank them for their work

RESOLVED that the Clerk would write to the residents.

42/18 CALC

The following correspondence from CALC was received and noted:-

42/18.1 CALC CIRCULARS – June and July 2018.

42/18.2 UPDATE ON GDPR & DATA PROTECTION BILL – Email from S. Bagshaw

42/18.3 REMEMBRANCE DAY SILHOUETTE GRANT SCHEME – Email from S. Hutchinson

42/18.4 THE GREAT CUMBRIAN LITTER PICK – Email from S. Bagshaw

42/18.5 SUPPORTING VULNERABLE PEOPLE DURING EMERGENCIES – Email from S. Hutchinson

42/18.6 NORTH WEST COASTAL ACCESS UPDATE – Email from S. Hutchinson

42/18.7 ACTION FOR HEALTH NETWORK – Email from S. Bagshaw.

42/18.8 PLANNING TRAINING EVENTS – Email from S. Hutchinson.

RESOLVED to note that Councillor Raine would attend, work permitting.

43/18 CORRESPONDENCE RECEIVED BY THE CLERK –

RESOLVED to note the following correspondence had been received:-

43/18.1 NORTHUMBERLAND LOCAL PLAN – Email from Paul Johnston.

43/18.2 ST. CUTHBERT'S (GARDEN VILLAGE) LOCAL PLAN – Email from Jane Walshe

44/18 LITERATURE AVAILABLE FROM CLERK –

RESOLVED to note the following literature was available from the Clerk:-

44/18.1 NOTICE OF EXECUTIVE KEY DECISIONS – 22nd June 2018

44/18.3 CLERKS & COUNCILS DIRECT – July 2018

45/18 AGENDA ITEMS FOR NEXT MEETING

- Speeding

RESOLVED to note that any further items for consideration should be submitted to the Clerk on or before 5th September 2018.

46/18 DATE OF NEXT MEETING - Wednesday 12th September 2018, Hallbankgate Village Hall, 7.30pm.

Shaw
12/9/18

PRESENT

Councillors S. Bowles (Chairman, in the Chair)
Councillor C. Marsh
Councillor R. Hinton
IN ATTENDANCE – Clerk

Councillor A. Murray
Councillor C. Skeates
Councillor S. Dalton

ALSO ATTENDING – Councillor S. Bowman, Carlisle City Council
7 members of the public

47/18 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies for absence were received from - Councillors Raine and Shaw.

48/18 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

49/18 DECLARATIONS OF INTEREST

RESOLVED to note there were no declarations of interest made.

50/18 MINUTES

50/18.1 MINUTE OF THE MEETING HELD ON 11TH JULY 2018 WAS SUBMITTED.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 11th July 2018, confirmed as a true and accurate record.

51/18 PUBLIC PARTICIPATION

Several members of the public were in attendance and spoke regarding the following matters:-

HGV's mounting the pavement in Milton and 20's plenty leaflets.

Ongoing speeding issues in Hallbankgate, after some residents had erected signs and disappointment at lack of support.

Grass cutting at Hallbankgate play area.

RESOLVED to:-

51/18.1 note the concerns raised;

51/18.2 ask the residents from Milton to direct highway concerns to the highways department and look at the '20's plenty' website for further information;

51/18.3 note that the speeding group would submit a funding request for speeding signs to Farlam Parish Trust;

51/18.4 include, in future grass cutting tenders, that the grass is to be collected.

52/18 REPRESENTATIVES' REPORTS

52/18.1 HALTON LEA GATE MINING LIAISON GROUP (HLGMLG)

Councillor Raine submitted a written report on the last meeting of the HLGMLG.

RESOLVED to note the report and that the Clerk would write raising concerns that there was no funding for the local area.

Alison
14 11 18

53/18.1 FIELD OPPOSITE PROSPECT COTTAGE, FARLAM (18/0792) – Erection of 1 dwelling.

A member reported that he had visited the site and spoken with the applicant, who was in attendance at the meeting. The usual concerns that would be raised by Farlam Parish Council had been addressed i.e. the applicant had gone to great lengths to blend the property in with others in the area, the entrance had been adjusted in order to be safer and although other properties were for sale in the area they were out of the applicants reach.

RESOLVED after noting the above points to make no observations.

RESOLVED to note the comments made using expedited procedure due to timeframe for submission of comments to City Council between meetings on the following applications. All councillors were notified of the applications, observations were received and agreed from 4 members.

53/18.2 NEW GARTH, HALLBANKGATE (18/0616) – Removal of large stainless steel flue and return roof to match existing; installation of flue to roof for new smaller stove; removal of oil fired burner on first floor; installation of new oil fired burner in ground floor room; replacement of 2 existing doors and 2 windows (LBC).

No observations.

53/18.3 HOME FARM, FARLAM (18/0663) – Erection of 1 agricultural workers dwelling (reserved matters application pursuant to outline approval 17/0361).

Farlam village consists mainly of properties built in the 18th & 19th centuries these are invariably built of stone with slate roofs and have sash windows. The property will stand in full view of the early 19th century 'Low Town House' a listed property. The design of the proposed property does not blend into the village. The proposed building is a 2018 executive design taken straight from a new build site complete with quoins and pseudo lead on the casement windows.

The application contravenes Policy SP6 - securing good design - of the Local Plan 2015-30.

54/18 NOTIFICATION OF DECISIONS

A report on the decisions of the appropriate planning authority on applications on which the Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

55/18 FINANCIAL MATTERS

55/18.1 Bank Reconciliation to 14.08.18

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statements.

RESOLVED to receive and note the bank reconciliation and balance to 14th August 2018 of £6,224.20.

55/18.2 Approval of Expenditure

RESOLVED to authorise the following expenditure for payment:-

- £330.32 A. Riddell – net wage to 30.09.18
- £165.20 HMR&C – PAYE
- £154.32 P Bell Services – grass cutting

56/18 SPEEDING IN HALLBANKGATE –

20's PLENTY

Consideration was given to the '20's plenty' poster and information submitted from a member and concerns from a member of the public that lorries from the quarries were travelling past the school at busy periods at the start and end of the school day.

RESOLVED that the Clerk would write to local quarries and query the HGV movements at school times and note that that speeding group would apply for funding for speeding signs.

SPEEDING IN HALLBANKGATE

An email was submitted from a child from Hallbankgate for consideration.

RESOLVED to note the email and that it reiterated the concerns about speeding already raised.

57/18 CALC

The following correspondence from CALC was received and noted:-

57/18.1 CALC CIRCULARS – September 2018.

57/18.2 ANNUAL GENERAL MEETING – Email from S. Bagshaw

57/18.3 CALC TRAINING – Email from S. Hutchinson

57/18.4 COMMUNITY BEE AND BUTTERFLY PROJECT – Email from S. Bagshaw

57/18.5 CARLISLE FUNDING FAIR – Email from S. Hutchinson

57/18.6 PUBLIC CONSULTATION SURVEY – Email from S. Hutchinson

57/18.7 NORTH WEST COASTAL ACCESS UPDATE – Email from S. Hutchinson

57/18.8 CALC SUBSCRIPTION REVIEW – Email from S. Bagshaw.

58/18 CORRESPONDENCE RECEIVED BY THE CLERK –

RESOLVED to note the following correspondence had been received:-

58/18.1 GARDEN ORGANIC – Email from Emma Lynch, Cumbria Master Composter Project

58/18.2 ELECTORAL REVIEW OF CARLISLE – Email from The Boundary Commission.

58/18.3 TELFORDS COACHES 680 – Email from Mark Hodgkiss.

59/18 LITERATURE AVAILABLE FROM CLERK –

RESOLVED to note the following literature was available from the Clerk:-

59/18.1 NOTICE OF EXECUTIVE KEY DECISIONS – 17th August 2018

59/18.3 ACT GAZETTE – Summer 2018

59/18.3 COUNCILS AND CLERKS DIRECT – September 2018

60/18 AGENDA ITEMS FOR NEXT MEETING

RESOLVED to note that any further items for consideration should be submitted to the Clerk on or before 5th September 2018.

61/18 DATE OF NEXT MEETING - Wednesday 14th November 2018, Hallbankgate School, 7.30pm.

[Handwritten signature]
18/11/18
VA

MINUTE of the Meeting of FARLAM PARISH COUNCIL held in HALLBANKGATE VILLAGE SCHOOL, HALLBANKGATE on WEDNESDAY, 14th NOVEMBER 2018 at 7.30pm

PRESENT

Councillors A. Shaw (Vice-Chairman, in the Chair)
Councillor R. Hinton

Councillor C. Skeates
Councillor S. Dalton

IN ATTENDANCE – Clerk

ALSO ATTENDING – Councillor S. Bowman, Carlisle City Council
1 member of the public

62/18 APOLOGIES FOR ABSENCE

RESOLVED to note that apologies for absence were received from - Councillors Raine and Bowles.

63/18 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

64/18 DECLARATIONS OF INTEREST

Councillors were invited to record their interests in the register.

RESOLVED to note that Councillor Skeates made a declaration of interest in agenda item 68/18.1

65/18 MINUTES

65/18.1 MINUTE OF THE MEETING HELD ON 12TH SEPTEMBER 2018 WAS SUBMITTED.

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 12th September 2018, confirmed as a true and accurate record.

66/18 PUBLIC PARTICIPATION

A member of the public was present at the meeting and asked if the parish council could find out what was happening with the replacement street light at Crossgates. A contractor had arrived a few weeks ago but was blocked from carrying out any work by a resident's van. A nearby grit bin had also been moved.

RESOLVED to note that the Clerk would ask the highways department what was happening and Councillor Shaw would enquire at the local County Council depot.

67/18 REPRESENTATIVES' REPORTS

67/18.1 BRAMPTON AND BEYOND AGM

Councillor Bowles submitted a written report on the Brampton and Beyond AGM.

RESOLVED to note the report.

67/18.2 CPCA AGM

Councillor Bowles submitted a written report on the CPCA AGM.

RESOLVED to note the report.

68/18 TOWN AND COUNTRY PLANNING - APPLICATIONS –

68/18.1 3 ROACHBURN SIX COTTAGES, TINDALE (18/0946) – Erection of detached summer house.

No observations.

69/18 NOTIFICATION OF DECISIONS

A report on the decisions of the appropriate planning authority on applications on which the Parish Council had previously been consulted was submitted.

RESOLVED to note the notification of decisions.

70/18 FINANCIAL MATTERS

70/18.1 Bank Reconciliation to 14.10.18

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statements.

RESOLVED to receive and note the bank reconciliation and balance to 14th October 2018 of £5,574.36.

70/18.2 Approval of Expenditure

RESOLVED to authorise the following expenditure for payment:-

- £330.32 A. Riddell – net wage to 30.09.18
- £278.64 P Bell Services – grass cutting

71/18 SPEEDING IN HALLBANKGATE

There had been no response from local residents following the article in the local magazine asking for Speedwatch volunteers. Nothing further had been heard from the group of residents that had complained about speeding through Hallbankgate.

A member reported that the police were due to place a TDU in Hallbankgate this week.

RESOLVED to note the update and that the Clerk would email the local PCSO for any further information.

72/18 CHRISTMAS TREE

Councillor Shaw reported that a tree had been purchased and would also be installed and removed in the New Year at a cost of £100.00.

Councillor Dalton reported that a local resident had contributed £80.00 towards the cost of the tree.

RESOLVED that the Clerk would write and thank the local resident for their generosity.

73/18 STREET LIGHTING IN HALLBANKGATE

RESOLVED to note that the matter had been dealt with under public participation.

74/18 GRASS CUTTING TENDER

Consideration was given to the grass cutting tender for 2019.

RESOLVED to note that not all cuts had been undertaken this current year. Future contractors would be asked to inform the Clerk when each cut had been completed. The Clerk would ask additional contractors to tender.

75/18 CALC

The following correspondence from CALC was received and noted:-

75/18.1 CALC CIRCULARS – November 2018.

75/18.2 LCAS RISK TOPIC UPDATE – Email from S. Bagshaw.

RESOLVED to note that members would make a list of trees in the parish either planted by the council or on land owned by the council. The Clerk would enquire with the council's insurers as to how often tree inspections should be carried out.

75/18.3 PREVENTING STROKE – Email from S. Hutchinson.

75/18.4 NORTH WEST COASTAL ACCESS UPDATE – Email from S. Hutchinson.

76/18 CORRESPONDENCE RECEIVED BY THE CLERK –

RESOLVED to note the following correspondence had been received:-

76/18.1 A689 HALLBANKGATE TO MIDGEHOLME – Email from Cumbria County Council.

76/18.2 A689 SLAGGYFORD EDGE – Email from Northumbria County Council.

76/18.3 CONNECTING CUMBRIA – Email from Cumbria County Council.

RESOLVED to note that Councillor Hinton would check with Hallbankgate School.

77/18 LITERATURE AVAILABLE FROM CLERK –

RESOLVED to note the following literature was available from the Clerk:-

77/18.1 NOTICE OF EXECUTIVE KEY DECISIONS – 9th November 2018

77/18.2 ACT GAZETTE – Winter 2018

78/18 AGENDA ITEMS FOR NEXT MEETING

- Precept 2019/20
- Fellfoot Forward

RESOLVED to note that any further items for consideration should be submitted to the Clerk on or before 2nd January 2019.

79/18 DATE OF NEXT MEETING - Wednesday 9th January 2018, Hallbankgate Village Hall, 7.30pm.